



MERIT AWARDS PROGRAM REVIEWER INSTRUCTIONS

HOW DO I SCORE APPLICATIONS?

Each application package contains an *abbreviated* CV followed by a 5-page research proposal. Page 1 of the research proposal is the Research Summary followed by the full Proposal. Score the abbreviated CV and full proposal. No score is assigned to the Research Summary. A full CV is also available, which are not scored. For more details see the instructions provided to the applications: <https://www.anesthesia.utoronto.ca/application-instructions>

Scores (1-10) are assigned according to the following criteria.

Descriptor	Definition	Score
Outstanding	The application excels in most or all relevant aspects. Any short-comings are minimal.	10
Excellent	The application excels in many relevant aspects, and reasonably addresses all others. Certain improvements are possible.	8-9
Good	The application excels in some relevant aspects, and reasonably addresses all others. Some improvements are necessary.	6-7
Fair	The application broadly addresses all relevant aspects. Major revisions are required.	5
Poor	The application fails to provide convincing information and/or has serious inherent flaws or gaps.	1-4

The final score will be based on the reviewer-assigned scores and ranks. Each application will be reviewed by three independent reviewers. Scores and ranks will be averaged. The relative weights of the 4 components and CV are:

Research Summary Page (Page 1)	Not scored
Research Proposal (Pages 2-4)	70%
Research Concept	25%
Research Approach	25%
Mentorship and Training	10%
Research Environment and Resources	10%
Abbreviated Curriculum Vitae section)	30%

Also, please provide constructive comments to the applicants. While written comments are not required, they are very helpful. Please comment on the major strengths and weaknesses and the reasons for your score. Any feedback to the applicants would be appreciated.